



Acts Fast

We stop and listen while the world carries on

Abused Children's Trauma Support, Family Advice & Strategy Team

www.actsfast.org.uk

VOLUNTEER APPLICATION FORM

CONTACT DETAILS	
Name	
Address	
Post Code	
Phone No	
Mobile No	
Email	

VOLUNTEER ROLE: Which role are you interested in? (please circle)			
Drop In Advisor	Fund Raiser	Group Facilitator	Reception/Admin
Telephone Support Worker	Trustee	Other	
Approximately how many hours per week are you able to offer Acts Fast?			

Which days and times are you available for volunteering? (please tick as appropriate)				
	AM	PM	Evening	Any other information about your availability?
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Variable				

BACKGROUND: Why do you want to volunteer for Acts Fast?

What relevant experience do you have? (please attach a current CV or continue below)

EDUCATION

Secondary School	Qualifications gained (with grade attained)
College/University/Correspondence Course Please state if full or part time	Qualifications gained (with grades attained)

TRAINING

Name and type of membership of professional body
Relevant training courses attended (please continue on a separate sheet if necessary)

Do you hold a full, current driving licence and are not currently disqualified from driving?		Do you have a car at your disposal that can be used for your voluntary work?	
Yes	No	Yes	No
Are you a disabled person, as defined by the Disability Discrimination Act 1995? i.e. do you have a physical or mental impairment which has a substantial/long term adverse effect on your ability to carry out day to day activities?			
Yes	No		

REFEREES:

- Please give details of 2 people who have known you for at least 2 years (not family or friends), who will be able to comment on your suitability to volunteer for Acts Fast.
- One referee should be an employer, where possible. If you have not previously been employed, Head Teachers/College Lecturers or other authority figures are acceptable.
- If you were known to your referee by a different name, please indicate your previous name.

REFEREE 1	REFEREE 2
Name	Name
Address	Address
Post Code	Post Code
Contact No	Contact No
Email	Email

CRIMINAL RECORD CHECKS

To protect vulnerable groups, Acts Fast will request information on every applicant’s criminal record before any offer of work can be confirmed.

All volunteers MUST consent to a check of their own criminal record being made before employment. Further checks may also be made from time to time at the charity’s discretion.

SHARING OF INFORMATION

Under Government legislation Acts Fast has to collect and monitor staff statistics to ensure Government money is spent in the best way. This will be done in line with the Data Protection Act 1998 and we will only share information from you that is relevant and no more than we need. It will be held securely, used only for statistical purposes and will be destroyed when no longer needed. It will only be given to third parties where it is legal to do so.

Please indicate below whether you agree to your information being shared in this way.

Yes	No
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MONITORING EQUAL OPPORTUNITIES

Acts Fast is striving to be an equal opportunities employer and as such, opposes all forms of unlawful or unfair discrimination. All employees will be recruited, trained and developed on the basis of their ability and the requirements of the job. In order to monitor the effectiveness of our equal opportunities policies we ask all applicants to provide the following information.

GENDER			
Male		Female	

Please note that ethnic origin questions are NOT about nationality, place of birth or citizenship. They are about colour and broad ethnic group – UK citizens can belong to any of the groups indicated.

ETHNIC ORIGIN	
Please choose one section from A to E then tick the appropriate box to indicate your cultural background.	
A White	B Black, Black British
<input type="checkbox"/> British <input type="checkbox"/> Irish <input type="checkbox"/> Other white background (please specify)	<input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Other black background (please specify)
C Asian, Asian British	D Mixed
<input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Other Asian background (please specify)	<input type="checkbox"/> White and Black Caribbean <input type="checkbox"/> White and Black African <input type="checkbox"/> White and Asian <input type="checkbox"/> Other mixed background (please specify)
E Chinese, Chinese British or other ethnic group	
<input type="checkbox"/> Chinese <input type="checkbox"/> Other ethnic group (please specify)	

RELIGION/BELIEF	
Belief does not include political beliefs, but extends to profound philosophical similar to religious belief which deserve society's respect.	
<input type="checkbox"/> Buddhist <input type="checkbox"/> Hindu <input type="checkbox"/> Muslim <input type="checkbox"/> Other (please specify)	<input type="checkbox"/> Christian <input type="checkbox"/> Jewish <input type="checkbox"/> Sikh <input type="checkbox"/> None

Please note: A disability or health problem does not preclude full consideration for the job and applications from suitable disabled persons are welcome. All information provided by applicants will be treated as confidential.

DECLARATION	
I declare that, to the best of my knowledge and belief, all information and statements in this form are correct.	
Signed:	Date:

Please email this application to mandy@actsfast.org.uk or post to:
 Mandy Gulliver, Service Director for Volunteers & Recruitment, Acts Fast, Studio 8A,
 The Greenhouse, Manning's Heath Rd, Poole, Dorset, BH12 4NQ
 ☎ 07468 694 068